

Calvin Crest Evacuation Procedures

If Calvin Crest is threatened by a fire, the Program Director is responsible for deciding what action to take (see below). If the Program Director is not on-site, the responsibility will follow our normal chain of command. The following is an excerpt of a 17-page Evacuation Procedures document on which staff is trained each summer:

Each week immediately following check-in, the registration team generates an accurate list of guests for the week. Program Coordinators carry lists of campers and counselors for their program. The Assistant Program Director carries a master list for the week as well as a list of Calvin Crest staff at all times. Duplicate copies are kept in the office and can be re-generated at any time. In the event of an evacuation, these lists would be used to ensure the safety of all persons who are at Calvin Crest at the time of the event.

In case of a large fire threatening Calvin Crest, there are three stages of evacuation:

Stage I: All staff should be made aware that there is a potentially dangerous problem and should prepare accordingly. Vehicles will be prepared for possible evacuation. Staff should be ready to go to assigned posts. All guests (campers, counselors, other guests) will be accounted for. Those out on hikes will be immediately brought back to the program area.

Stage II: All staff and guests are ready for evacuation. Sherwood campers will gather on the Sherwood Green and line up by hut with their Squire. Crestview campers will gather on the Crestview Green and line up by cabin with their Lead Counselor. AIM and Outpost campers will come to the Crestview Green and remain as a group in a designated area. Program staff will take head counts and account for each camper by name. Other staff will be in designated areas performing Stage II tasks.

Stage III: Evacuation procedures will be implemented.

There are three scenarios for fires threatening Calvin Crest from the outside:

- a. **Scenario A:** The fire is not an imminent threat, but close enough that Calvin Crest leadership chooses to evacuate or is asked to evacuate by authorities. If the fire does not block Highway 41 or Road 632 (Sierra Sky Ranch Road), Calvin Crest will work with the Madera County Sheriff's Department to bring buses to camp. Guests will pack their luggage and bring it to a centralized location (i.e., the Green in Crestview or the Green in Sherwood) to be loaded onto buses and evacuated. Buses will transport people to an emergency staging area - most likely Sierra Vista Presbyterian Church.
- b. **Scenario B:** Highway 41 or Road 632 (Sierra Sky Ranch Road) are blocked or a fire is close enough that there is not time for buses to come to Calvin Crest. Guests will gather in a centralized location (i.e., the Green in Crestview, or the Green in Sherwood) and all road worthy vehicles (including personal vehicles) will be utilized to transport people out of the area by one of several predetermined evacuation routes. The most likely of these is down Calvin Crest Road (6S97), left on Sierra Sky Ranch Road (632) towards Beasore Road and Bass Lake. Other possible evacuation routes include: down Sierra Sky Ranch Road (632) to a staging area at Sierra Sky Ranch and west on Sugar Pine Road (6S90) towards a staging area at Camp Sugar Pine.
** If an evacuation from a staging area becomes necessary, the same procedures should be followed.
- c. **Scenario C:** There is a fire close enough to Calvin Crest (or at Calvin Crest) and there is not time to evacuate. All people will gather in centralized locations (i.e., the Green in Crestview, or the Green in Sherwood), lay low, and let the fire burn around us until help arrives.