

## **Application for Employment**

\*\*Please use Back Side of Forms if necessary to provide additional information. Name/Address/Phone: Name \_\_\_\_\_ Today's Date Present Address Home Address (if different from above) \_\_\_\_ Home Phone \_\_\_\_\_ Work Phone \_\_\_\_ Mobile Phone \_\_\_\_\_ Email Address Position(s) Applied For How did you learn about us? Education: High School \_\_\_\_\_ Years Completed \_\_\_\_ Diploma Received? Yes No (circle one) Concentration or major area of study \_\_\_\_\_ School Activities College \_\_\_\_\_ City, State \_\_\_\_\_ Degree Received \_\_\_\_\_ Major/Minor \_\_\_\_\_ School Activities Graduate or Professional Degree? School, City, State Other\_\_\_\_\_ Concentration of Study\_\_\_\_\_ Best time to contact you: If under 18, can you provide required proof of eligibility to work? Have you ever filed an application with us before? Do any of your friends or relatives work here? Are you currently employed? May we contact your current employer? Are you prevented from lawfully becoming employed in this country? Proof of citizenship or immigration status will be required upon employment Have you been convicted of a crime? If yes please provide details: Date available to work: Are you available to work: Full time \_\_\_\_ Part time \_\_\_\_ Seasonal (summer) \_\_\_\_ Seasonal (school year) \_\_\_\_



## **Work History (starting with most recent employment):**

Company/Organization			From	To
Address			Telephone	
Position		Responsibilities		
Salary or hourly rate: Bo	eginning		Ending	
Status/Reason for Leaving _				
Company/Organization			From	To
Address			Telephone	
Position		Responsibilities		
Salary or hourly rate: Bo	eginning		Ending	
Status/Reason for Leaving _				
Company/Organization			From	To
Address			Telephone	
Position		Responsibilities		
Salary or hourly rate: Bo	eginning		Ending	
Status/Reason for Leaving _				
Company/Organization			From	To
Address			Telephone	
Position		Responsibilities		
Salary or hourly rate: Bo	eginning		Ending	
Status/Reason for Leaving _				
Comments: Include explana	tion of any gaps in emp	loyment.		

List any specialized training, apprenticesh	ip, skills or extra-curricular activities:	
Describe any job-related training, or training	ing received in the United States military:	
List professional, trade, business or civic a You may exclude membership which would reveal go	activities and offices held: ender, race, religion, national origin, age, ancestry, a	disability or other protected status
Additional information and other qualifications are special job-related skills and qualification and qualifications.		
Specialized Skills		
PC/MAC	Spreadsheet	Word Processing
Grounds keeping/landscaping	Small engine repair	Custodial/maintenance
Electrical	Plumbing	High/low ropes certification
First Aid certification	CPR certification	Lifeguard certification
Nature/environmental education	Outdoor survival skills	Food Service/Cooking
Office/Administrative		
Program Development/Leadership		
Facility Management/Maint., Construction		
Youth supervision		

## **References:**

Name:		Phone Number			
Occupation/Company		Best time to call			
Name:		Phone Number			
Occupation/Company		Best time to call			
Name:		Phone Number			
Occupation/Company		Best time to call			
Note to all applicants: DO NOT ANSWER THIS QUESTION UNLESS YOU HAVE BEEN INFORMED ABOUT THE REQUIREMENTS OF THE JOB FOR WHICH YOU ARE APPLYING.  Are you capable of performing in a reasonable manner, with or without a reasonable accommodation, the activities involved in the job or occupation for which you have applied? A review of the activities involved in such a job or occupation has been given.  YES  NO					
Calvin Crest Conferences is an equal opportunity employer. We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital status, or any other legally protected status.					
Applicant's Statement:					
I certify that answers given herein are true and complete.					
I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.					
This application for employment shall be considered active for a period of time not to exceed 90 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted a that time.					
I hereby understand and acknowledge that, unless otherw organization is of an "at will" nature, which means that the Employee at any time with or without cause. It is further changed by any written document or by conduct unless the administrator of this organization.	ne Employee may re understood that this	sign at any time and the Employer may discharge s "at will" employment relationship may not be			
In the event of employment, I understand that false or mis result in discharge. I understand, also, that I am required	•				
Signature of applicant Pri	int Name	Date			